**NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY**

**Application Form for the National Search for Sustainable Schools in Uganda**

**BACKGROUND INFORMATION**

1. Name of School……………………………………………………………………….
2. Number of pupils/students: Boys………. Girls……….. Total ………..
3. Number of teaching staff: Male……. Female……..Total…….
4. Number of non-teaching staff: Male……. Female……..Total…….
5. School Registration Number ………………… …………..
6. Location of school: Village………Parish……… Sub-county………. District………
7. Status of the school (Government Aided or Private)……………………
8. Name of Head teacher…………………………………Tel:……………………Email……………

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| **Educational**  |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence****(Report, photographs or any other)** | **Reference/ Responsible person** |
| • The extent to which the school **staff has participated in professional development** in environmental education and sustainability. |  |  |  |  |
| • Whether the **schemes of work and lesson planning** support the principles of environmental education for sustainability.  |  |  |  |  |
| Extent to which the **school promotes practical teaching, life skills, values and co-curricular activities** among learners  |  |  |  |  |
| • The extent to which the **school community** (e.g. students, administrative, teachers, grounds and canteen staff) has been educated to actively participate in the sustainable management of the school.  |  |  |  |  |
| Extent to which the school caters for **persons with special needs** |  |  |  |  |
| **Governance** |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence (Report, photographs or any other)** | **Reference/ Responsible person** |
| • Extent to which **learners are involved in school management** structures |  |  |  |  |
| Extent to which School Management Committees are **compliant to the MoES guidelines**  |  |  |  |  |
|  **Environmental**  |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence (Report, photographs or any other)** | **Reference/ Responsible person** |
| • Whether the vision, mission, goal and objectives of the school’s overarching **management plans** and/or policies explicitly mention Sustainability practices  |  |  |  |  |
| • Whether the school has a **School Environmental Management Plan (SEMP)** which is being implemented and reviewed.  |  |  |  |  |
| • The extent to which the school considers the **environmental consequences of its actions** (e.g. when purchasing products, products/materials allowed in the school).  |  |  |  |  |
| • Whether an **environmental audit/review** has been done and environmental challenges documented |  |  |  |  |
| Whether the school has established sustainable natural resource management projects  |  |  |  |  |
| **Social**  |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence****(Report, photographs or any other)** | **Reference/ Responsible person** |
| • The extent to which **partnerships** have been established between the school and the local community (e.g. knowledgeable community members, local businesses, government and non-government organizations).  |  |  |  |  |
| • The extent to which the **school community** (*school administrators, teachers, support staff and learners*) **is actively involved** in the development and implementation of the SEMP.  |  |  |  |  |
| • The extent to which the **local community** (e.g. Foundation bodies, local government, businesses and industry) is actively participating in the development and implementation of the SEMP.  |  |  |  |  |
| • The extent to which the school community has shifted towards more **sustainable practices and processes.**  |  |  |  |  |
| • The extent to which the school has encouraged the **broader community to shift towards more sustainable practices and processes** (*has the community learnt from the school?*)**.**  |  |  |  |  |
| **Economic**  |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence****(Report, photographs or any other)** | **Reference/ Responsible person** |
| • Amount of **money saved or earned** from waste collection and use |  |  |  |  |
|  |
| • **Amount of money saved** throughreduction of **energy** use.  |  |  |  |  |
| • **Amount of money saved** throughreduction of **water** consumption.  |  |  |  |  |
|  |
| • Whether the school has attracted **additional funds from sponsorships, grants** and other sources.  |  |  |  |  |
| • Extent to which **commercial enterprises** in the school (e.g. the canteen) support the SEMP.  |  |  |  |  |
| **Water and Sanitation** |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence****(Report, photographs or any other)** | **Reference/ Responsible person** |
| • Extent to which the staff and students have adopted **water conservation practices** within the school.  |  |  |  |  |
| • Extent to which the school has been able to **maintain water facilities and water quality** in the school.  |  |  |  |  |
| Extent to which the school has **access to safe drinking water**  |  |  |  |  |
| Extent to which the school **provides and utilizes sanitation facilities** |  |  |  |  |
| **Energy** |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence (Report, photographs or any other)** | **Reference/ Responsible person** |
| • Extent to which **firewood consumption has been reduced** since implementing energy efficiency initiatives  |  |  |  |  |
| • Extent to which the staff and students have adopted **energy efficiency practices** within the school.  |  |  |  |  |
| • Extent to which the school has been able to **maintain energy efficiency and renewable energy** in the school.  |  |  |  |  |
| **Waste**  |
| • Extent to which **waste has been reduced** since implementing waste management initiatives.  |  |  |  |  |
| • Extent to which the staff and students have adopted **waste management practices** within the school.  |  |  |  |  |
| Extent to which the school practices sustainable chemical waste management  |  |  |  |  |
| • Extent to which the school has been able to **develop facilities** to assist in waste management.  |  |  |  |  |
| **School Grounds**  |
| **Indicators** | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence (Report, photographs or any other)** | **Reference/ Responsible person** |
| • The extent to which the school has **increased the variety of habitats** (homes of living things)in the school ground.  |  |  |  |  |
| • The extent to which the **indigenous plants and vegetation** have been conserved, maintained and/or increased in your school |  |  |  |  |
| • Extent to which **compound design** has enhanced beauty and learning in school  |  |  |  |  |
| • Extent to which **food gardens and their programs have been established** and utilized to engage school community and students in tangible environmentally sustainable learning  |  |  |  |  |
| What activities are carried out to sustainably **utilize the extra school land**?  |  |  |  |  |
| **Monitoring & Evaluation**  |
| **Indicators**  | **Activities undertaken** | **Outputs/Results arising from activities undertaken** | **Provide evidence (Report, photographs or any other)** | **Reference/ Responsible person** |
| • The extent to which the School management committees, schools administration, teachers and learners carry out **monitoring and evaluation at school level?**  |  |  |  |  |

**NOTE:** Submit your completed application form to email ***gsssp@nema.go.ug*** or hand deliver to NEMA Head Office in Kampala on Jinja road or Post office **P.O.Box 22255,** to reach NEMA **NOT** later than **5:00pm on Monday 4th November 2019.**