



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY
Plot 17/19/21, Jinja Road, NEMA House, P.O Box 22255, Kampala, Uganda

Invitation to bid for Provision of Consultancy Services to develop an integrated database for Rio Conventions Clearing House Mechanisms (CHM)

Procurement Reference No: NEMA/CON.SRVCS/19-20/00108

1. National Environment Management Authority (NEMA) has allocated funds to be used for the procurement of a Consultancy Services to develop an integrated database for Rio Conventions Clearing House Mechanisms (CHM).
2. NEMA invites your sealed proposals for the provision of the above services.
3. Bidding will be conducted in accordance with the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 the PPDA (Procurement of Consultancy services) Regulations, 2014 and the procedures described in Part 1: Proposal Procedures.
4. This tender shall be subjected to the PPDA Guideline 1/2018 on Reservation Schemes to promote local content in public procurement. Only local and resident bidders shall be allowed to participate.
5. Interested eligible consultants may obtain further information and inspect the proposal documents at the address given below at 8(a) from 8:30am to 4:30pm.
6. Proposals must be delivered to the address below at 8(c) at **10:30am** or before **April 22, 2020**. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below at 8(d) at **11:00am** on **April 22, 2020**
7. There shall be a pre – proposal meeting on **April 01, 2020 at 11:00am** as indicated in the proposed schedule in this notice.
8. (a) Documents may be inspected at: **Procurement & Disposal Unit
National Environment Management Authority
Room 208, NEMA HOUSE,
Plot 17/19/21, Jinja Road
P.O. Box 22255 Kampala, Uganda
Tel: 256-414-251064/5/8**
- (b) Documents will be issued from: **same as 8(a) above.**

- (c) Proposals must be delivered to: **same as 8(a) above.**
- (d) Address of Proposal Opening: **same as 8(a) above.**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of invitation to bid letter	March 20, 2020
b. Pre-proposal meeting/ Site visit	April 01, 2020 at 11:00am
c. Proposal closing date	April 22, 2020 at 10:30am
d. Evaluation process	May 11, 2020
e. Display and communication of best evaluated bidder notice	<i>After evaluation of both technical and financial proposals</i>
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice)</i>

EXECUTIVE DIRECTOR