

REQUIREMENTS FOR CERTIFICATION AND REGISTRATION FOR ENVIRONMENTAL PRACTITIONERS IN UGANDA

A: EIA/EA PRACTITIONER

In line with Regulation 20 (1) of the National Environment (Conduct & Certification of Environmental Practitioners) Regulations, 2003:

The Committee shall not certify a person as an Environmental Practitioner, unless that person:

- (a) possesses at least a first degree or its equivalent from a recognised university or institution;
- (b) has undertaken training in environmental assessment or environmental audit satisfactory to the Committee from an academic institution recognised by the committee;
- (c) is a member of an association of environmental impact assessments or environmental audits in Uganda;
- (d) has provided letters from at least three (3) referees who meet minimum requirements acceptable to the Committee; (*refer below for further guidance*)
- (e) has not been convicted of a professional or disciplinary offence;
- (f) has not had any professional disciplinary action instituted against him or her by a professional body;
- (g) has not been convicted of a criminal offence involving moral turpitude (*refer below for further guidance*); and,
- (h) any other condition as may be prescribed the Committee.

Other requirements;

The applicant should meet the above-mentioned requirements and provide evidence of such, as well as the requirements below;

- (i) A copy of their national ID
- (j) Recommendation letters from three referees who are registered Environmental Practitioners in line with Regulation 20(d).
- (k) Certificate of good conduct from Interpol (in line with Reg 20(g))

Note:

- ❖ *All applicants should check whether the application to be certified/registered does not contravene section 152 of the National Environment Act, 2019 and will be required to fill a declaration form in that regard.*
- ❖ *The applicant may be invited to engage with the Committee of Environmental Practitioners during the consideration of their applications, on a date that will be communicated.*

B: FOREIGN ENVIRONMENTAL PRACTITIONERS

Reg. 24 (1): The Committee may certify a **Foreign Practitioner, to prepare or conduct a specific environmental impact study or environmental audit,** where such a practitioner:

- (a) shows evidence of a valid certification or accreditation and competent qualifications to practice obtained from outside Uganda;
- (b) shows that he / she has gained relevant experience of not less than five years in conducting environmental impact studies or audits in the relevant area or areas of competence;
- (c) includes at least one Environmental Practitioner registered in Uganda on his her/her team;
- (d) provides at least two abstracts of previous environmental impact studies or environmental audits conducted in the last three years;
- (e) provides a curriculum vitae and at least three referees; and,
- (f) pays the fee for certification of an Foreign Environmental Practitioner as prescribed in the Fourth Schedule.

C: REGISTRATION OF PARTNERSHIPS

Reg. 29 & 30:

- a) A partnership recognised under the laws of Uganda - i.e. provide proof having been registered by the Registrar of Companies as a partnership;
- b) The names of persons who have been certified and registered to practice;
- c) The kinds of expertise the partnership intends to offer in the conduct or preparation of the environmental impact assessment;
- d) Relevant experience in conducting EIAs or audits in the relevant area or areas of competence.

CHECK-LIST (FOR COMPLETE APPLICATION PACKAGE)

(A): CERTIFICATION AND REGISTRATION FOR APPLICANTS (ENVIRONMENTAL PRACTITIONERS/PARTNERSHIPS)

1. **Completed/filled NEMA Application Form(s)**, clearly stating subject of application as:

- a) "Environmental Impact Assessor";
- b) "Environmental Auditor";
- c) "Registration of Partnership";

Clearly indicating the proposed areas of practice in line with one's training and experience.

2. Up-to-date **Curriculum Vitae**;
3. **3 Letters from Referees** (Registered Environment Practitioners)
4. **Valid Membership Certificate** (NOT PAYMENT SLIP) of **Uganda Association for Impact Assessment**;
5. **Academic Certificates** (Photocopies), (Certified copies for Foreign Applicants);
6. **Evidence of relevant training** in Environmental and Social Impact Assessment and/or Environmental Audits (either as stand alone training; or Degree Module/ Degree Course Unit);
7. Payment receipt of Application fee (photocopy) verified by NEMA accounts section.
8. **Additional Information for Partnerships:**
 - a) A partnership registered by the Registrar of Companies in accordance with the relevant laws of Uganda – Evidence – Certificate of Registration & partnership deed
 - b) The names of Certified and Registered Environmental Practitioners;

(B): RENEWAL OF ANNUAL REGISTRATION AS AN ENVIRONMENTAL IMPACT ASSESSOR/ AUDITOR/ PARTNERSHIP

1. **Updated Curriculum Vitae (CV), indicating:**
 - a) Current contact physical address; postal address; telephone contact (office & mobile); Fax number; Email address; Website (if available);
 - b) Update of academic training relevant to EIA or EA (attach copies of training certificates); and major work experience in the past year;
 - c) Areas of practice in line with one's training and experience (where new areas are proposed);
2. **Valid Membership Certificate** (NOT PAYMENT SLIP) of **Uganda Association for Impact Assessment**;
3. **Payment receipt** of "Annual fee for renewal of certificate" (photocopy).

FEES

FOURTH SCHEDULE

Regulations 19, 22, 24, 27, 29

The National Environment (Practitioners Professional Conduct and Certification) Regulations 2003

SCHEDULE OF FEES

1. Application for Certification	100,000/-
2. Certification	600,000/-
3. Certification of Foreign Practitioners	800,000/-
4. Registration	300,000/-
5. Annual fee for renewal of certificate	300,000/-
5. Registration of a partnership	300,000/-

NOTE: *All payments are non-refundable.*

Additional Information

Uganda Association for Impact Assessment

For membership registration and more information, please contact:

Contact: Uganda Association for Impact Assessment
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